



Training Committee Meeting: Minutes

Time	11 th September 2018
Attendees	Yvonne Hemmings, Roslyn Law, Fiona Duffy, Jamie Barsky, Julia Fox-Clinch, Paul Wilkinson, Marie Wardle
Apologies	Liz Robinson, Philip McGarry
Chair	Louise Deacon
Minutes	Jess Alton

1. Minutes from last meeting

Approved by all.

2. Actions from last meeting

Re: complaint – LD will send an email to JB to confirm that the investigation has finished with no further action, but with a recommendation drawing attention to the line in our code of conduct regarding the expectations of supervisors.

LD said that ‘complaint upheld’ and ‘complaint not upheld’ are our two options at the end of an investigation, but that we may need to add a third option, for example ‘recommendations made’?

Action: LD to email JB the outcome of the investigation

Action: LD, JB and YH agreed to look into complaints outcome options together

Item 19 – to carry forward (RL general procedure section)

Item 20 – RL will look into this further

3. New/upcoming trainers (DW)

DW is waiting for her feedback from MS. FD agreed to provide feedback in MS’s place, as he is on sabbatical.

Action: FD to get feedback from MS and send it to Debbie

4. Application for re-accreditation from a previous member (RL, YH and LD)

Additional information from the Bowlby Centre has not yet been provided. The Committee decided that reaccreditation would be deferred, subject to the individual gaining full accreditation with a core professional body, and following the receipt of additional information from the Bowlby Centre.

Action: RL and LD to prepare a response for the previous member

Action: TC agreed to defer recommendations about potential supervision due to time constraints

5. Specification of ‘core profession’ requirement for IPT training

All agreed that the core profession requirement for IPT training needs to be specified. JB agreed to look

over the wording that Manchester use and to send that over to LD.

Action: JB to send Manchester's wording for their core profession training requirements to LD

6. Requests for extensions (x4)

1. Two further supervised cases, plus previous write ups to be completed. Deadline of one year.
2. If trainee was having weekly supervision, they can make submissions on clients 3 and 4; however, if trainee continued their casework without receiving supervision then these cases cannot count – in this case, trainee would need two new clients. All agreed that we will credit any casework completed under weekly supervision, but anything done without cannot be credited. LD to seek clarification with trainee.
3. To attend a refresher day or a day's CPD (e.g. the IPT Scotland event on 11th October). Six-month extension granted.

Action: FD to check if trainee 3 is on the list of attendees for event on 11th October

4. One-year extension granted.

Action: LD to email all 4 trainees with the outcomes given above

7. Query from JB

Further to the query circulated by JB, all agreed that two cases is acceptable.

Action: JB to inform trainee concerned

8. Membership/renewal documents (see three PDF docs attached)

Item carried forward.

9. Issue re Level B practitioner (MW)

MW informed the TC of an issue she had with a previous supervisee, who is no longer taking IPT cases.

Action: JA to keep a note of MW's concerns for our records

10. Process for when CPD requirements are not met (YH and RL)

Item carried forward.

11. Adding more information to the website about IPT training (YH)

Item carried forward.

12. New IAPT paperwork

Item carried forward.

13. Accreditation

Item carried forward.

14. IPT UK accreditation of IPC (RL, MW, FD)

Item carried forward.

15. Review of supervisor courses

Item carried forward.

16. EMDR training issue

Item carried forward.

17. AOB

All agreed that, for time purposes, extension requests should be discussed outside of this call. RL and LD to pick these up for next time – to be discussed via email one week before the Training Committee call.

Action: JA to generate a rolling rota of two people from the TC to do this

Action: JA to do a doodle poll to try and book another meeting to discuss additional agenda items above