



TC CHAIR UPDATE ON GOALS

11.5.18



Job description

- Scheduling and chairing quarterly training committee meetings
- Clearly communicating the guidelines and standards agreed by the training committee to the IPTUK membership
- Ensuring training guidelines and standards on the IPT-UK website are up to date and accurate
- Co-ordinating and monitoring the review and assessment of trainers' accreditation
- Monitoring compliance of training organisations with IPT-UK regulations
- Responding to individual submissions to the training committee promptly and in accordance with training committee decisions and IPT-UK standards and guidelines

Goals for first six months

- Find out what TC member/IPT-UK members issues are and take into account for prioritising direction/goals

Suggested goals:

- Draw up terms of reference for the committee
- Develop a more detailed general training standards and guidelines document/s
- Develop some principles/guidelines for reviewing submissions to the training committee (e.g. define extenuating circumstances)

Suggested future directions

- Document/develop the process for monitoring compliance of training organisations with IPT-UK requirements.
- Address issue of heterogeneity in the way the IPT model is applied, trained and the audios are rated.

Goals update

- Development of complaints procedure, complaints proforma and Code of Conduct.

These have now been finalised and agreed.

- Draw up terms of reference for the training committee

An initial draft has been made.

- Develop a more detailed general training standards and guidelines document/s

This is still in the early stages of development.

Goals for next six months

- Carry the previous two goals forward, ie complete Terms of Reference and training standards document.