

FLOWCHART TO DEMONSTRATE ACCREDITATION PROCESS FOR NEWLY QUALIFIED PRACTITIONERS

	TO BE ACTIONED BY IPT UK
	TO BE ACTIONED BY SUPERVISOR
	TO BE ACTIONED BY PRACTITIONER
	TO BE ACTIONED BY TRAINING INSTITUTION

Supervisor completes SUPERVISOR ACCREDITATION CONFIRMATION FORM via the IPT UK website www.iptuk.net or at <https://forms.office.com/e/ui6XyQ1PL9>

ACTION by Supervisor:

- Email the practitioner to let them know they have achieved accreditation status. CC IPT UK (contact@iptuk.net)
- Include in the email a request that the practitioner contacts IPT UK directly to arrange their membership.

Please note:

- The practitioner may be previously registered as a trainee, but upon qualification will need to formally register.
- No certificate will be issued by the training institution until payment is received and the membership form has been updated.

If previously an IPT UK member: IPT UK Admin will upgrade membership to Basic Member/Member Plus. Practitioner will need to update membership form and make payment as appropriate.

Not previously an IPT UK member: Member will need to register via JointIt

- IPT UK processes the membership.
- IPT UK emails the training institution to confirm practitioner is fully accredited and has completed the membership process.

Training institution issues practitioner with a certificate.

IPT UK reissues certificate annually as membership renewal payments are received.

*****ALL FORMS CAN BE FOUND ON THE IPT UK WEBSITE HOMEPAGE www.iptuk.net*****